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**Council for Teacher Education**  
**Minutes of the February 20, 2020 Meeting**

**A meeting of the Council for Teacher Education was held at 101 Pleasant Street, Concord, NH at 12:00 p.m. on Thursday, February 20, 2020 with the following members present:**

Chris Ward, Co-Chair - Graduate Studies Coordinator, Upper Valley Educators Institute  
Kelly Moore Dunn, Co-Chair Director of Teacher Education, NHTI Concord  
Laura Stoneking, Administrator, Bureau of Educator Support and Higher Education  
Tom Schram, University of New Hampshire  
Steve Bigaj, Keene State College  
Brian Walker, Coordinator for Clinical Experiences at Plymouth State University  
Cindy Gallagher, Franklin Pierce University (via Zoom)  
Michael Fournier, Superintendent, Bedford School District  
Bryan Belanger, Southern New Hampshire University  
Suzanne Canali- Woodcock, New England College  
Kenneth Darsney, Franklin Middle School  
Nick Marks, Granite State College  
Diane Monico, Program Director of Education Programs, Rivier University  
Laura Thomas, Antioch University New England (via Zoom)  
Melissa Lear, Saint Anselm College

**The following members were unable to attend:**

John Slater, Hellenic American University  
Nicole Lemire, Pinkerton Academy  
Nicole Heimarck, NH Alliance for College and Career Readiness  
Bonnie Painchaud, Merrimack, Reeds Ferry Elementary School

**Meeting participation also included:**

Kimberly Wilson, Bureau of Credentialing, Department of Education  
Steve Appleby, Director, Bureau of Educator Support and Higher Education  
Lauren Visnaskas, Southern New Hampshire University

**Co-Chair Chris Ward called the meeting to order at 12:00 p.m. and welcomed members.**

**1. WELCOME**

Co-Chair Chris Ward welcomed the members and asked everyone to go around the table and introduce himself or herself for the guests.

**2. REVIEW AND APPROVAL OF December 19, 2019 MINUTES**

Laura Stoneking made a motion to accept the December 19, 2019 minutes with corrections. Seconded by Kelly Moore Dunn. Motion passed unanimously.

**3. REVIEW AND APPROVAL OF January 16, 2020 MINUTES**

Laura Stoneking made a motion to accept the January 16, 2020 minutes. Seconded by Kelly Moore Dunn. Motion passed unanimously.

**4. CTE MEMBERSHIP**

Co-Chair Chris Ward informed the group that Karen Testerman's application will be moved to the March agenda. Co-Chair Kelly Moor Dunn was unable contact the applicant to gather more information until right before the meeting.

**5. NHIA/NEC - Substantive Change Request**

Susanne Cannali-Woodcock informed the group of the substantive change to add Visual Arts as an approved program until 2023. Suzanne C. explained that the program was approved under NHIA but was not approved once they transitioned to New England College

Discussion regarding the NHIA to New England College change.

**MOTION-** Bryan Belanger made a motion to accept the existing program approval status of the NHIA Visual Arts program that is now a part of NEC until 2023. Tom Schram seconded the motion. Motion passed unanimously. Abstained, Suzanne Cannali-Woodcock

**6. SNHU - Substantive Change Request**

Lauren Visnaskas informed the group that Southern New Hampshire University (SNHU) is requesting a substantive change to align their 14 program reviews with CAEP accreditation. Lauren explained that there were new programs added that had different expiration dates when they were approved. SNHU is requesting an expiration date of spring 2022. Co-Chair Ward asked the group to keep in mind that the CAEP site visit needs to allow enough time for the CTE and State Board to vote on the decision.

Discussion regarding SNHU and Keene State having CAEP reviews at the same time 2022.

**MOTION-** Laura Stoneking made a motion to change the expiration dates for all currently approved teacher preparation programs at Southern New Hampshire University until August 31, 2022. Suzanne Canalli-Woodcock seconded the motion.

Motion passed unanimously. Abstained, Bryan Belanger

**7. HELLENIC – Program Expiry**

Laura Stoneking informed the council that Hellenic University sent a letter to the New Hampshire Department of Education. The letter stated that on December 30, 2020 Hellenic University will allow their accreditation through the New Hampshire Department of Education to expire. Hellenic wanted the New Hampshire Department of education accreditation for marketing purposes. Laura explained that students who graduate from Hellenic University would have the ability to apply through the Alternative 4 and Alternative 5 pathways to licensure.

**8. ANNUAL REPORT REVIEW**

Co-Chair Ward asked the group to split up into small groups to review the annual reports.

## **9. PROGRAM REVIEWS UPDATES**

New England College's review was in November 2019. Co-Chairs Chris Ward and Kelly Moore Dunn reported that they have finished the report and sent it to New England College recently. The Institution has not had a chance to go through it thoroughly yet. Co-Chair Ward plans to bring this to the March meeting for a vote.

Granite State College review is for April 9, 2020. Laura Stoneking reported that Laura Thomas emailed her this morning to inform her that due to personal reasons she will need to step down from the Council of Teacher Education. This means that she will be unable to co-chair the Granite State College program review in April. Laura Stoneking asked the group if anyone would be willing to take on this role. Bryan Belanger volunteered to Co-Chair the Granite State College program review.

Discussion regarding program reviews and suggestions vs. recommendations.

Laura Stoneking and Co-Chair Ward asked if anyone would be willing to Co-Chair the University of New Hampshire site visit in November 2020. Brian Walker and Cindy Gallagher offered to Co-Chair. The group discussed having a Tri-Chair for the program reviews.

## **10. PSB AND COMMISSION UPDATES**

Steve Appleby gave the group an update on the PSB Elementary Education K-6 and K-8 subcommittee's work. Steve reported that there is a large number of educators who will be effected by any changes that are made. The subcommittee has reached out to the public and other stakeholders, and they have received very mixed responses. Steve informed the group that they have asked the State Board of Education to be involved in the process.

Steve Appleby reported on the HB 258 Commission. The study on education preparation has been continually gathering information, and Steve A. thanked the institutions who have participated so far. Steve also informed the group that the Bureau of Credentialing reported on the current credentialing processes, and the changes that are coming. They hope to be wrapping up information gathering in the next few months and start the recommendation process for the fall.

## **11. DOE REPORT AND UPDATES**

Laura Stoneking updated the group that the State Board of Education approved Southern New Hampshire University's substantive change request at the last State Board meeting.

Laura asked that everyone to look online at the current program book and email any updates or changes that need to be made.

Laura also informed the group that the Department has launched their online test evaluation process. They will no longer accept paper test evaluation requests. This will help speed up the evaluation timeline. There will be a mini-workshop for all institutions to give them systematic instructions. Co-Chair Kelly Moore-Dunn asked if they could have an instruction video with screenshots to give to their students.

Steve Appleby also gave an update on the National Council for Teacher Quality (NCTQ) report that came out. Steve congratulated three institutions that made the top of the NCTQ list, Plymouth State University, Southern New Hampshire University, and Keene State College. Steve also thanked Laura Stoneking for her work in gathering and submitting all the data to the NCTQ.

Ken Darsney made a motion to adjourn the meeting at 3:16pm. Seconded by Tom Schram. Motion passed unanimously.